Game Changer (NEW) Scorekeeping Process

Background

In an effort to reduce operating costs for the league and make scorekeeping easier and consistent in all Divisions, WPGFSA has adopted the use of Game Changer for its scorekeeping needs. The league has provided the use of (2) iPads for scorekeeping. Note: The procedure was written using an Apple device. Your screens may vary slightly if not using an Apple device.

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Game Changer Process

Stage	Who	Does What	When
1.	Manager	Creates Game Changer Account.	After Draft.
2.	Manager	Creates Team.	After Draft.
3.	Manager	Sets up Team Admins/Scorekeepers.	After Draft.
4.	Manager	Creates Team Roster.	After Draft.
5.	Manager/Admin	Creates Game schedule.	After Game Schedule released and all Managers have Created their team.
6.	Manager/Admin	Creates Game Lineup.	Prior to each game, must be submitted 15min prior to game time.
7.	Official Scorekeeper (Home Team)	Scores Game using manager Game Changer UserID and password.	Game Day.

Game Changer (NEW) Scorekeeping Process, Continued

Creating GC Accounts – Managers

Team Managers must follow these steps to create a Game Changer account after draft.

Step	Action
1.	<table><tr><th>If...</th><th>Then...</th></tr><tr><td>You already have a GC Account</td><td>Download the Game Changer (NEW) Application from the Apple Store or Google Store (Not Game Changer Classic). Proceed to GC Create Team Roster - Managers.</td></tr><tr><td>You don't have a GC Account</td><td>Continue with Step 2.</td></tr></table>
2.	On an internet ready device, download the Game Changer (NEW) Application from the Apple Store or Google Store.
3.	Click Sign In.
4.	Click Sign Up. Enter the required information, making note of your password, then click Join for Free.
5.	Proceed to GC Team Setup - Managers.

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GC Create Team - Managers

Team Managers must follow these steps to create their team in Game Changer.

Note: If you have a returning Team, you can import from Game Changer (New) from the previous season. <u>Make sure you name your team as stated in Step 8 below</u>. Proceed to <u>Create Team Roster – Managers</u>.

Step	Action
1.	Log into Game the Changer App, if not done so already.
2.	Tap the "+" at the top right.
3.	Tap " + Create New Team ".
4.	Tap Softball.
5.	Tap Local League/Rec/Other.
6.	Tap Between 13-18 **(no matter the division).**
7.	For Location enter " New Port Richey, FL"
8.	For Team Name, type <u>20XX WPGFSA - "Your Team Name"</u>. Ex….2024 WPGFSA – Lady Noles (XX- denotes current year) Tap Next.
9.	For Governing body, tap Skip for now.
10.	For Season, tap Spring 20XX (XX denotes current year).
11.	Tap Finish.
12.	Proceed to <u>Create Team Roster - Managers</u>.

Game Changer (NEW) Scorekeeping Process, Continued

GC Create Team
Roster - Managers

This section will walk the manager thru on how to set up the team roster. Please complete directly after Draft.

Note: If a returning team, skip to Step 3 to add any new players.

Step	Action
1.	Tap Add Roster from Scratch.
2.	Tap Keep using this device.
3.	Tap Add Player.
4.	For First Name, type the first letter of their first name followed by period. Ex… **J.**
5.	For the last name, type the entire last name.
6.	Type their Jersey number.
7.	For Bats, tap the appropriate response (left, both, right).
8.	For Throws, tap the appropriate response (left or right)
9.	Tap Save.
10.	Repeat Steps 1-9 for all players on your roster.
11.	Once Complete, proceed to GC Admin Setup – Managers.

Game Changer (NEW) Scorekeeping Process, Continued

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GC Admin Setup - Managers

This section will walk the manager thru on how to set up Admins or Team Scorekeepers. You will need your Admins/Scorekeepers email address.

Step	Action
1.	Tap Add Staff Member (you can have up to 4).
2.	Type the email address of your designated scorekeepers, one of them MUST be wpgfsa@wpgfsa.com so that we can sign in on your behalf, correct mistakes if any, and validate games played.
3.	Once completed with all, tap Done.

GC Create Game Schedule – Managers/Admins

Step	Action
1.	From the home menu, tap **Schedule**.
2.	Tap " **+ Add Event**".
3.	In the Event Type, select "**Game**".
4.	For **Home/Away**, make the appropriate selection based on the schedule.
5.	For **Opponent**, in the search bar at the top type "20XX WPGFSA", tap the appropriate opponent in the list per the schedule. (XX denotes current year)
6.	For the **Location**, Type "11880 Lake Blanche Avenue Odessa, FL 33556". (You'll only have to type it once, the system will remember for the next game entries). Tap Done.
7.	For Starts, Select the correct Date and time.
8.	For Duration, select the appropriate time. Ex…Belles/Debs = 2 Hours. If unsure, go to www.WPGFSA.com > Important Documents > Coaches' Corner > Local League Rules.
9.	For Arrive, select the time you want your team to arrive. The app limits to 60 minutes.
10.	For Notes, Type any other information that your team may need to know…ex Field #, exact arrival time..etc..
11.	Repeat Steps 1-10 for each Game on your schedule.

Game Changer (NEW) Scorekeeping Process, Continued

**GC Create a Game
Lineup –
Managers/Admins**

This section will walk the manager thru on how to set up a Game Lineup. This must be done for each game.

Step	Action
1.	From the main menu, tap Schedule. Tap the game you wish to set the linuep.
2.	Tap "Set Starting Linueup" in the middle of the screen.
3.	Tap "Add Players". Tap all players that are present for the game, we Bat all players.
4.	Tap Done.
5.	All players are listed. Tap "EH" on the right to set their position. If the player is not starting in the field, leave as "EH".
6.	Tap and hold the 3-lines on the right and drag their name to your desired spot in the batting order.
7.	Tap Save.